



**RIDLEY TERMINALS INC.**

## **EQUIPMENT OPERATOR**

### **JOB DESCRIPTION**

#### **Bargaining Unit Position**

#### **FUNCTION**

Reporting to the Operations Shift Coordinator, or designate, the operator's responsibility is to participate in a team environment and undertake the tasks associated with the operations department including equipment operating, troubleshooting, site and equipment clean-up.

#### **RESPONSIBILITIES**

As an equipment operator you will:

1. Apply your skills to perform assigned tasks and maintain high quality workmanship.
2. Complete training courses as specified in the operations profile or other training identified by the Operations Shift Coordinator and the Operations Dept. Employees, and approved by the Company.
3. Assist in the training of other operators, apprentices and site personnel based on your skills and abilities.
4. Respond to health, safety, quality or environmental hazards by correcting them immediately if possible, or by advising the appropriate site personnel of these hazards.
5. Support and ensure adherence to the Health, Safety, Environment and Quality procedures as outlined in the Ridley Business System (RBS) manual.

6. Bring concerns regarding health, safety, quality or environment to the attention of the Operations Shift Coordinator.
7. Operate equipment in accordance with all appropriate regulations.
8. Respond to the needs of other team members regarding site operation of heavy equipment.
9. Identify operational problems and within your scope of training and experience, systematically isolate and correct these problems.
10. Assist the Operations Shift Coordinator in meeting company and team goals and objectives.
11. Maintain a clean, safe work environment and report all incidents/accidents.
12. Follow established procedures, and ensure proper records and checks are maintained.
13. Assist in other site departments, for which you are qualified, as required.
14. Be able to work effectively with minimal or no supervision.

## **HIRING CRITERIA**

### **Education and Knowledge:**

1. A minimum grade 12.
2. 5 years experience as a heavy equipment operator.
3. Valid BC Class 3 drivers license with air endorsement.
4. Minimum requirement a valid class 5 driver's license.
5. Equipment operator training through a recognized training school an asset.

### **Experience**

1. Excellent health, safety, quality and environmental record.
2. Experience working in a team environment.
3. Experience using personal computers in a Microsoft Windows environment an asset.

### **Skills:**

1. Good communication skills, both verbal and written.
2. Good interpersonal skills and a demonstrated ability to work in a team environment.
3. Good eye-hand co-ordination and depth perception

## **RELATIONSHIPS AND ACCOUNTABILITY**

1. Accountable to the Operations Shift Coordinator and the Operations team members.
2. Solves interpersonal problems at the lowest possible level.
3. Courteous and polite when dealing with other team members.
4. Willing to learn new processes and procedures.
5. Protects the health and safety of self and other team members.
6. Must follow CN operating rules and protocol when in control of CN equipment and assets.

## **STANDARDS AND EXPECTATIONS FOR PERFORMANCE**

1. High quality work carried out in a timely manner.
2. Quality workmanship.
3. Willingness to learn.
4. Ability to work safely and follow the health, safety, quality and environmental procedures.
5. Must be willing to do shift work.
6. Must be willing to work at heights.
7. Be in good physical shape and capable of completing all tasks which require the ability to lift heavy objects.

Revised: May 23, 2018

**Approved:** \_\_\_\_\_  
Senior Manager

**Date:** \_\_\_\_\_