

Travel and hospitality expense report - details  
 Scott Shepherd, Director

**Travel Expenses - January 1 - March 31, 2018**

Date	Purpose	Destination	Air fare	Other transportation	Accommodations	Meals and incidentals	Cost
None to report							
<b>Total</b>							\$ -

**Hospitality - January 1 - March 31, 2018**

Date	Event Description	Location	Attendees: (Employees/ Guests)	Cost
None to report				
<b>Total</b>				\$ -